

## Osher Lifelong Learners Board of Directors Meeting

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### **Secretary Margie Lafia**

Minutes of February 12, 2018 were approved. Noted for change...the cutoff date for OLLI registration for inclusion in the Membership Directory is November 1.

### **In Attendance:**

### **President Gail Greenwood**

•**Board Action:** Agreed that for order and efficiency, Board members to follow correct procedures for comments: raise your hand to be recognized and do not talk over other speakers.

-Reminder to contact both Dennis and Constantine of changes to interest groups.

-It was agreed that the Board should have access to UCSC OLLI's policies and procedures.

-Dennis will send these links and UCSC's policies/procedures for UCSC Friends' groups to members so these can be viewed/downloaded.

-Jan will assist in these endeavors. There is an archival need for easy access to these documents, including policies prior to Fred's presidency.

-Jannet suggested that OLLI documents be housed in the UCSC Library Archives.

-Sara offered to make separate folders in a Google account to house policies, procedures and bylaws.

-Additionally, there is file storage available in the STARS office for hard copies, including historic copies of OLLI policies and procedures.

•**Board Action:** Agreed to maintain both archival and digital records. Locations to be determined.

-Many thanks to Bonita and Fred for their work in updating the OLLI Directory. The goal for next year is to update, print and mail it using a November 1 cutoff date to correct or add new members' contact information. Dennis will work to put the directory online on the transaction page after signin.

•**Board Action:** Agreed, with one amendment, that OLLI will send out reminders for the November 1 deadline starting July 15, followed by August 15. Amended by Fred to say that there will be two versions of the November 2 newsletter. Lapsed members will receive the newsletter that states it is their last issue.

-Discussion on timing for the next General Meeting. The goal is to keep announcements brief and succinct. Gail wants a text from anyone wishing to speak at the meeting so she can prepare a slide with the information on it.

--It was noted that the meeting had run out of time for the Board reports.

### **Treasurer Cindy Margolin**

No report

**Vice President Bonita Sebastian**

Requests that feedback from the effort to contact lapsed members be put in a spreadsheet format and sent to her. Discussion to follow at next meeting.

•**Board Action:** Agreed that since the database maintained by UC Santa Cruz and OLLI's "shadow" database do not match, Dennis will work with Bonita to link the two databases.

**Course Coordinator Lois Widom**

No report

**Program Coordinator Barry Bowman**

Speakers for the general meeting have been confirmed for February, March, April and May.

**Membership Myra Mahoney**

No report

**Events Chairs Pat Emrad and Jan McCormack**

-Presented comprehensive planning for the OLLI end of the year social event on June 3 from 4:00pm to 7:00pm. Asked for Board approval of the proposals.

**Board Action:** Theme of "Getting to Know You" approved.

**Board Action:** Raise ticket price from \$20.00 to \$25.00

**Board Action:** Agreed to ask for university approval of a purchase order for the highest amount of potential attendees.

**Board Action:** Jannet to research the feasibility of sign ups exceeding 150 people.

**Board Action:** Checks to be sent to Jan, who will then have a more accurate count of attendees. She will deliver the checks to UCSC for processing.

-Tabled for the March Board meeting: should members be able to pay at the door?

- Bonita said she will request UR to provide an online signup for the event. A link needs to be provided to Dennis for the webpage access.

**Newsletter Fred DeJarlais**

-Asked for feedback regarding members' ability to view the newsletter online. Appears the email link is working.

**Interest Groups Constantine Lackides**

Will send out an email to interest group leaders reminding them to submit updates on their groups.

**Facilities Mark Gordon**

Requested more speaking time at the General Meeting to feature Alternative Spring Break. Discussion followed about keeping announcements brief.

**Publicity Nancy Abrams-absent**

**Scholarships Bill Patterson**

No report

**Past President and Website coordinator Dennis Morris**

Dennis reported that Wiki is going out of business and we will need to move our webpage. He asked Sarah for access to WCMS the University hosting site. Constantine volunteered to refer Dennis to a person to help with porting. Sarah will look and see if any students might be available to help with porting.

**STARS Director Sara Radoff**

No report

**STARS Jannet Ceja**

No report

**At-Large Members:**

**Chris Le Maistre**

No report

**Next OLLI Board meeting**

March 12, 2018

10:00-12:00

Walnut Commons