

Olli Board Meeting

Date: September 9, 2019

Location: Walnut Commons

Attendees

Bonita Sebastian, Gail Greenwood, Lois Widom, Janis Bolt, Karen Gamell, Bill Patterson, Virginia Holcombe, Cindy Margolin, Mark Gordon, David Lieby, Sara Radoff, Kate Erstein, Dennis Morris

Agenda

1. **Minutes**–**MOVED and APPROVED** to accept the minutes of the August 19, 2019 Board Meeting.
2. **President's Comments or Discussions**–Bonita Sebastian reported that of the current paid membership of 388, 34 are new members.
3. A membership e-letter has been sent reminding members to renew/sign up new members. Badges will be distributed when color printing issues are resolved.

Bonita Sebastian will distribute contact for new members to Board members who can then welcome them with an email or call.

Upcoming retirees from Cabrillo and UCSC who wish to accept a one year complimentary membership should be entered into an annotated database to track further membership status.

Kate Erstein reported that all new members have received an invitation to a New Member Orientation and she requested an updated list of newcomers in order to immediately contact them about upcoming events.

4. **Leader/Lecturer Appreciation**–Karen Gamell reported that there are 45 RSVPs to the September 12, 2019 event and she will amend the guarantee to the caterer to 90 from 120.

(Dennis Morris sent another notice of the event just after the Board meeting).

The Board discussed changing the dates of the Appreciation and Summer End of Year events to possibly increase attendance. These events need a review to evaluate viability.

5. **Publications**–David Lieby reported that the deadline for the September Newsletter is September 22, 2019 and that he continues to place free meeting notices in the Coast Lines section of the Sentinel.
6. **Courses** –Lois Widom reported that courses are in place through January and that the Gulliver's Travels course began today with over 40 in attendance. The website is working well when signing up for courses. Any delays in registrations are likely those mailed in with a check enclosed.

Lois requested that the full calendar of General Meetings be listed more visibly **in the Newsletter and** on the web page. These dates will be in the calendar section of web page.

Lois mentioned that the course teachers thoroughly enjoyed their time leading courses for OLLI and that they are very willing to do so without monetary compensation.

7. Treasurer's Report—Cindy Margolin presented a graphic of the OLLI End-of-Year Report that will be presented at the September meeting to include high level comments about the 6% university fee and the use of the OSHER initial grant funds.

Sara Radoff reported that the OSHER donation funds will arrive this or next week.

- All funds have a positive starting balance for 2019–2020.
- Cindy requested that all members, at the General meeting, indicate if they are enrolling because of the print ads, the newsletter, through a friend or other.
- **STARS** -Sara Radoff reported that the Annual Report to the OSHER Foundation is due in October and she will reach out to Board members for updates such as number of interest groups, engaged volunteers, professors who volunteer to teach, increases in membership, alternative spring break and other items showing enhanced and continuing activities. Sara will forward the 2018 report to the board.
- Sara and Janis Bolt discussed the Capacity Building Grant offered by the OSHER Foundation. The grant requires an approved plan, an accountability report on results against a plan and more items that will essentially put the UCSC OLLI on the path to becoming a revenue generating organization. After reviewing a summary review of requirements the board decided not to pursue this grant and maintain the structure as it currently exists.

MOVED and APPROVED: To decline to complete an application for the Capacity Building Grant.

Sara is setting up a communications link between incoming call to STARS to be forwarded to Bonita's phone. Website forms need to be updated with all new contact numbers. Sara will forward these numbers to Dennis Morris.

Sara explained that the UCSC Events page in the GoodTimes is controlled by another department in the university and forms must be filled out that are specific to the request to have an OLLI event included. OLLI does not make the decision about inclusion of events.

- **Scholarships** -Bill Patterson reported that of the 120 applications reviewed of the 148 received for the Osher Lifelong Learning Institute Sylvia Miller Scholarships, 30 were awarded by the 16 member review team.
- **Items for September General Meeting:**
- Bonita Sebastian will make opening remarks.
- Cindy Margolin will present a financial report (see above).

- Lois Widom will talk about the courses.
- The membership/new members table will be at the entry to the meeting.
- Ginna Holcolmbe reported that new interest group leaders will be introduced at the September meeting. If leaders cannot attend she asked that they appoint a stand in. She will prepare table signs and sign up sheets and help organize the tables along with Mark Gordon and other helpers.
- Mark Gordon asked that a couple of helpers arrive by 8-8:30 AM to help set up. Coffee/tea will be available at 8:00 with an infusion of coffee and food at the 10:30 break after general comments. An extra table will be set in the food area.
- Luke Lafia will continue to check with the shuttle services and Janet Ceja will contact Luke regarding cell phone contact with drivers. DeShonne Keller is working to hire drivers; shuttles have been reserved for the year.

Next Board Meeting: October 14, 2019